Job Search Activity

PART 1: FINDING A SEARCH ENGINE

Use the (non-comprehensive) list below to find a few search engines to start your job search. Review each of these search engines and note whether it applies to your current search, whether it's a priority for your current search, and notes to aid you in the future.

SEARCH ENGINES	APPLIES TO ME?	PRIORITY?	NOTES
	Y/N/Future	Y/N	*so I know what to use for future searches*
Internship Search Engines			
General Internships			
internships.com			
US Government Pathway Program and Internships			
https://www.usajobs.gov/StudentsAndGrads			
International Internships			
http://aiesec.org/			
http://www.goabroad.com/intern-abroad			
Non-profit Organization Internship through University of Illinois			
http://www.careercenter.illinois.edu/uintern			
Jobs in Champaign-Urbana			
Daily Illini Classifieds			

http://dailyillini.com/classifieds/#http://campusave.com/check-domain.php?domainID=2430			
News Gazette Classifieds			
http://careers.news-gazette.com/			
Virtual Job Board for University of Illinois (Federal Work Study Jobs)			
https://secure.osfa.illinois.edu/vjb/			
General Job Search Engines			
Glass Door			
https://www.glassdoor.com/index.htm			
Indeed			
https://www.indeed.com/			
Simply Hired			
https://www.simplyhired.com/			
Online Networking			
LinkedIn			
www.linkedin.com			
Handshake			
http://handshake.illinois.edu/			
Job Search Engines			
Academia			
https://www.higheredjobs.com			
Agriculture			
https://www.agcareers.com/			
Business			
https://avenica.com/			
Food			
careersinfood.com			
http://www.foodhaccp.com/			
Green Jobs			
ecojobs.com			
http://environmentalcareer.com/			
Government			

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https://www.usajobs.gov/			
Natural Resources and Conservation			
http://www.conservationjobboard.com/			
Non-profit			
Idealist.org			
Professional Science Master's			
http://www.npsma.org/index.php?option=com_content&view=article&id=35			
Science			
https://illinois.edu/blog/view/6466			
Sustainability			
Sustainabilitydegrees.com			
Zoos and Aquariums			
http://www.aza.org/joblistings/			
International Opportunities			
World-wide Environmental Jobs			
https://www.environmentjobs.com/			
International Job Boards			
zhaopin.com			
fesco.com.cn/			
International Students Seeking Jobs in US			
http://www.myvisajobs.com			
Intlconnect.illinois.edu			

PART 2: FINDING KEY WORDS
Write down the top 5 skills that you want to use in a job - Use the "Example Skills" handout to help

1.

2.

3.

4.

5.

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Write down 5 key words that could describe the job or career you're interested in, for example "sustainability, healthcare, genetics". You can always start more general and narrow as you find job ads you like!

1.
2.
3.
4.
5.

PART 3: KEY WORD COMBINATIONS

Combine at least one key word from each of the two categories above, to use in your search. Write the three most relevant combinations below.

First combination:
Second combination:
Third combination:

PART 4: GO SEARCHING!

Use the first combination of key words in one of your high priority search engines to see what you find.

Search Engine	Key word Combination	Job Title + Link	Key words from job description

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Once you find a job ad you like, make note of the key words they use, and refine your search using those!

keep track of what combinations you've already tried, and in which search engine! I would recommend an excel sheet where you paste job ads from each combination

PART 5: REFLECTION

Are the jobs you are finding what you expected? Ask yourself why that might be, or try a few different combinations to see if you can get closer. It's a guessing game at first, but by getting "junk" you can also see what you *don't* like!